

IPS School Council Meeting 2023 10 03

Today's follow up owned by

- Samira Zarghami
- Abi Wren
- Jason Applebaum
- Gary Pieters
- Jen Yeung

Previous follow up owned by

- Lindsay Stephens
- Jason Applebaum
- Jen Yeung

Meeting started 6:30 via Zoom

Attendees	Regrets
1. Gary Pieters, Principal	16. Abi Wren
2. Judee Yarmolinsky, Elections Committee	17. Maria Khan
3. Tracey Baker	18. Natasha Benham
4. Jason Applebaum	
5. Jennie Lai	
6. Lindsay Stephens	
7. Jeff Kearns	
8. Jen Yeung	
9. Samira Zarghami	
10. Pras Chatterjee	
11. Bidisha De Sarkar	
12. Kate Valiquette	
13. Krissy Burns	
14. Karen Rothfels	
15. Johnny Tkach	

Agenda

1. Welcome (Gary Pieters and Judee Yarmolinsky - Election Committee)
2. Election of School Council Executive (Election Committee)
3. Announcement of School Council Executive (Election Committee)
4. Establishing of Meeting Dates (New Co-Chairs)
5. Principal's Report (Gary Pieters - Principal) Next Meeting (New Co-Chairs)
6. Any Other Business Adjournment (New Co-Chairs)

Quorum

Achieved: >50% members, >50% parents

Election

- Candidates:
 - Co-chair - Samira Zarghami
 - Co-chair - Abi Wren
 - Treasurer - Jen Yeung
 - Secretary - Jennie Lai
 - Event chair - Jeff Kearns
- Unanimous vote of all in attendance in support by show of hands, confirmed with call-in attendees

Future meeting dates

- Attendees decided to confirm separately, get back to Gary
- Jason to raise with School Council WhatsApp, Samira & Abi (co-chairs) to own
- School Council is required to have 4-meetings yearly
 - Meeting #1 is on October 3rd (today)
- School Council will decide on the dates of the remaining full council meetings, to be shared to the School Council tab of the school's website

Principal's report

- Today (Oct 3) field trip to grade 5/6 soccer game @ Ward's Island Field
- Terry Fox run was a success for children of all ability levels, \$610 raised directly through the Terry Fox Foundation website by parents, staff and students, see our results at <https://schools.terryfox.ca/41221>
- National Day for Truth and Reconciliation (Saturday) activities last week in classrooms, school-wide assembly On Fri Sep 29
- Curriculum night Thu Oct 5 4:00-5:15pm, 4:15 meet in gym to start
 - Gary will welcome all parents & introduce School Council members (16 parent reps + execs)
 - School Council can address community
 - Remind parents to get police reference checks so they can be involved in school activities e.g. volunteering
 - If already have a police reference check with the school need to do an offense declaration yearly to keep it valid
 - Cori manages this, Samira or designate to approach Cori to learn how people can complete their declarations so new police reference checks aren't required yearly
 - Lindsay organizing parent engagement input
 - Gary suggests by entrance, staff room, before gym so get maximum exposure
- School did not need to reorganize classes this year, but did have to reassign two teachers since had difficulty recruiting a part time French teacher
 - Reassigned French-capable teacher accordingly and back-filled with land education teacher
- Still looking for part-time music teacher
- Gary working on getting teaching & non-teaching School Council representatives, he has communicated with them, staff need to choose from among themselves

School Council communication

- School Council can create mailing lists from its TDSB-provided address
- Leverages School Messenger: execs will get access to the web app & authorization, pre-populated with distribution lists for whom you want to communicate with: parents, students, office staff, etc.
- Gary will have this sent out & provide training

Other items

- For security, can we remove children's transportation details on the website?
- POST-MEETING ADDITION: please also remove from Twitter/X
 - Children's transportation particulars, timing & staff is publicly available
 - E.g.
 - <https://schoolweb.tdsb.on.ca/island/>
 - <https://schoolweb.tdsb.on.ca/island/Important-Information/Supervision-Transportation-of-Students>
 - <https://schoolweb.tdsb.on.ca/island/Weekly-Roundup/ctl/Detail/mid/225846/ItemID/6656>
 - <https://schoolweb.tdsb.on.ca/island/Weekly-Roundup/ctl/Detail/mid/225846/ItemID/6709>

- Request that Gary remove daily transportation details from the website, and communicate only via School Messenger for security
- Gary agrees, will remove transportation specifics and only share via School Messenger
- POST-MEETING ADDITION: 2023 10 04 pages are now shown as under maintenance -- **Gary has removed the student transportation and supervision information from the publicly accessible school website**
 - Routines will be communicated as usual through School Messenger (TDSB e-mail broadcast system) and will no longer be mirrored to the school website
- Class reps
 - Two per class to assist teachers & School Council with activities & involvement?
 - School Council can coordinate this
 - Jason to raise with School Council re: setting this up

Treasurer report – Jen Yeung

- We have no money with TDSB
- Lighthouse foundation has own bank account but we don't have access, no hand-off from last year's School Council
- TDSB doesn't know The Lighthouse Foundation transactions, only transactions that go through the school
 - E.g. cheesecake, ice cream truck
- TDSB doesn't have a clear picture of what was done, only transactions that went through School Cash Online
- Info shared was redacted as necessary to protect personal information e.g. if a cheque went to/came from a person
- Jen to follow up on unclear spending (ice cream truck, 2021-2 donation items that were funded)
- SUBSEQUENT ADDITION: Principal's note: School Council is to use KEV Group's School Cash Online and the TDSB's bank provider (Alterna) if necessary for School Council financial activities

Motion to adjourn: Jeff Kearns, seconded Jen Yeung
Meeting ended 7:30pm

To do

1. **Samira & Abi** (co-chairs) own determination of all future meeting dates, **Jason** raise on School Council WhatsApp
2. **Samira & Abi** (co-chairs) decide what they want to say to the community during curriculum night
3. **Gary** have new School Council execs provided with TDSB School Council e-mail address access & School Messenger training; SUBSEQUENT ADDITION: 2023 10 04 in progress
4. **Samira or her designate** contact Cori to find out how people can complete their annual offense declaration (to avoid having to repeat police checks)
5. **Gary** remove children's transportation details on the website and (SUBSEQUENT ADD) Twitter/X; 2023 10 04 pages have been taken down
6. **Jason** ask School Council group about creating class reps
7. **Jen** to follow up on funds spent on ice cream truck and determine 2021-2 donation items

To do from previous meeting

8. Find & distribute proposed bylaws (not passed): **Lindsay** (own files), **Jason** (ask Derek Rayside)
9. **Jason** ask School Council group for plan to approach teachers/Gary for donation requests
10. **Jen** look into Fundscrip <https://www.fundscrip.com/>

Minutes written by: Jennie Lai & Jason Applebaum (edits from Jen Yeung & Gary Pieters incorporated)
Minutes approved by: Jeff Kearns, Karen Rothfels